

ಮಂಗಳೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ
MANGALOREUNIVERSITY
(ACCREDITED WITH 'A' GRADE BY NAAC)

ದೂರಶಿಕ್ಷಣ ಕೇಂದ್ರ
CENTER FOR DISTANCE EDUCATION

ಪದವಿ/ಸ್ನಾತಕೋತ್ತರ ಕಾರ್ಯಕ್ರಮಗಳು
UNDER GRADUATE / POST GRADUATE
PROGRAMMES

ಮಾಹಿತಿ ಪುಸ್ತಕ
PROSPECTUS
2018-19

CENTER FOR DISTANCE EDUCATION
Shopping Complex
Mangalagangothri - 574 199
Dakshina Kannada Dist., Karnataka State
Contact No.0824- 2287824, 2287281
www.mangaloreuniversity.ac.in

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**MANGALOREUNIVERSITY
CENTER FOR DISTANCE EDUCATION**

Prospectus

Mangalore University has launched Distance Education Programmes as per the National Education Policy in order to reach higher education to all sections of the society. The objectives of these programmes are:

- a) to promote higher education through non-formal means, specifically through Distance Education mode.
- b) to promote the concept of correct intelligence among students and teachers.
- c) to establish networking of learners and knowledge practitioners by means of Information and Communication Technology.
- d) to offer both conventional and innovative courses for knowledge proliferation.
- e) to take such courses to the doors of socially and economically disadvantaged sections of the society.
- f) to collaborate with national and international educational organizations to promote excellence in non-formal education.
- g) to export quality higher education through communication networks.
- h) to encourage disadvantaged and weaker sections to acquire essential skills, informations and knowledge to cope up with the demands of emerging new professions in a fast changing global society.
- i) to perform such other functions as and when specified/prescribed by the University.

1. Programmes Offered:

A) U.G. Programmes

Sl.No.	Degree	Duration
1.	B.A.	3 years
2.	B.Com.	3 years

B)P.G. Programmes

Sl.No.	Degree	Duration
1.	M.A. (Economics)	2 years
2.	M.A. (History)	2 years
3.	M.A. (Political Science)	2 years
4.	M.A. (Sociology)	2 years
5.	M.A. (English)	2 years
6.	M.A. (Kannada)	2 years
7.	M.A (Hindi)	2 years
8.	M.Com.	2 years

2. Eligibility Rules:

(a) U.G. Programmes

i) A candidate who has passed the two year Pre-University examination conducted by the Pre-university Education Board in the State of Karnataka or who has passed any Diploma (10+3)/I.T.I (10+2) courses duly recognised by Karnataka State Technical Education Board or any other examination considered as equivalent thereto by Mangalore University is eligible for admission to the above degree programmes.

ii) A candidate who has passed I year/First & Second semesters or II year/First to Fourth semesters of any Bachelor Degree of Mangalore University is eligible for admission to II or III year of the respective Bachelor Degree as the case may be, subject to the conditions required to be imposed by the University.

(b) P.G. Programmes

A candidate who has passed any Bachelor degree examination of Mangalore University or of any other University considered as equivalent thereto is eligible for admission to these P.G. programmes.

Note: (i) Eligibility Certificate is required for the candidate who has passed the qualifying examinations outside the State of Karnataka.

(ii) Additional information if any will be furnished as and when required.

3. Medium of Instruction

The medium of instruction for B.A., B.Com., courses shall be English or Kannada. However it shall be English only for P.G.programmes.

Note: The students of P.G. courses will be allowed to write the examinations in Kannada also if they desire so.

4. Study Materials: Suitable arrangements will be made for the supply of study materials to the students instead of face to face teaching. It will be ordinarily provided to the students at the time of their admissions.

5. Contact Programme: There shall be two contact programmes of 15 days duration each in a year. Seminars, discussions and inter-active sessions will be part and parcel of the contact programme. These Contact Programmes will be conducted at :

- (i) University College, Hampankatta, Mangalore – 1,
 - (ii) F.M.K.M.Cariappa College, Madikeri,
 - (iii) Government First Grade College, Thenkanidiyoor, Udupi
- Necessary information in this regard will be intimated separately.

6. Scheme of Examinations& Examination Centre:

The examinations for the programmes will be held at the end of each academic year at Mangalore, Madikeri and Udupi in the month of May/June.

(A) U.G. Programmes:

First Year

B.A.

Sl. No.	Subjects	Hours	Written Examination	Internal Assessment (Assignment)	Total
1	English	3	80	20	100
2	Kannada/Hindi/ Sanskrit	3	80	20	100
3	Optional I	3	80	20	100
4	Optional II	3	80	20	100
5	Optional III	3	80	20	100
Total					500

Optional subjects for B.A. Degree shall be in the following combination.

- I Sociology, Political Science, Economics.[SPE]
- II History, Economics, Political Science.[HEP]
- III History, Economics, Sociology. [HES]
- IV History, Economics, English(Optional) [HEEng]
- V History, Political Science, English (Optional) [HPEng]
- VI Journalism, English(Optional), Kannada (Optional) [J Eng K]
- VII Journalism, English(Optional), Political Science [J Eng P]
- VIII History, Economics, Kannada (Optional) [HEK]

Note: Candidates are free to choose any one of the above combination.

B.Com.

Sl. No.	Subjects	Hours	Written Examination	Internal Assessment (Assignment)	Total
1	English	3	80	20	100
2	Kannada/Hindi/ Sanskrit	3	80	20	100
3	Business Economics	3	80	20	100
4	Business Organisation & Management	3	80	20	100
5	Banking theory & Practice	3	80	20	100
6	Adv. Accountancy	3	80	20	100
7	Business Statistics & Mathematics	3	80	20	100
Total					700

B.B.A.

Sl. No.	Subjects	Hours	Written Examination	Internal Assessment (Assignment)	Total
1	English	3	80	20	100
2	Kannada/Hindi/ Sanskrit	3	80	20	100
3	Business Economics	3	80	20	100
4	Principles of Management	3	80	20	100
5	Financial Accounting	3	80	20	100
6	Business Communication	3	80	20	100
Total					600

**Second Year
B.A.**

Sl. No.	Subjects	Hours	Written Examination	Internal Assessment (Assignment)	Total
1	English	3	80	20	100
2	Kannada/Hindi Sanskrit	3	80	20	100
3	Optional I	3	80	20	100
4	Optional II	3	80	20	100
5	Optional III	3	80	20	100
Total					500

B.Com.

Sl. No.	Subjects	Hours	Written Examination	Internal Assessment (Assignment)	Total
1	English	3	80	20	100
2	Kannada/Hindi Sanskrit	3	80	20	100
3	International Trade	3	80	20	100
4	Advanced Accountancy	3	80	20	100
5	Office Management & Communication	3	80	20	100
6 & 7	Two Electives as chosen from groups below: Elective I i) Advanced Banking ii) Rural Economics Or Elective II i) Personnel Management and Industrial Relations ii) Small Business Management	3 each	80 each	20 each	100 each
Total					700

B.B.A.

Sl. No.	Subjects	Hours	Written Examination	Internal Assessment (Assignment)	Total
1	Business Mathematics & Statistics	3	80	20	100
2	Commercial Law	3	80	20	100
3	Marketing Management	3	80	20	100
4	Financial Management	3	80	20	100
5	Corporate Accounting	3	80	20	100
6	Personnel Management	3	80	20	100
Total					600

Third Year**B.A.**

Sl. No.	Subjects Paper	Hours	Written Examination	Internal Assessment (Assignment)	Total
1	Optional I III	3	80	20	100
	IV	3	80	20	100
	V	3	80	20	100
2	Optional II III	3	80	20	100
	IV	3	80	20	100
	V	3	80	20	100
3	Optional III III	3	80	20	100
	IV	3	80	20	100
	V	3	80	20	100
Total					900

Optionals:**Sociology**

Paper III : Sociology of Social Problems
 Paper IV : Masters of Sociological Thought
 Paper V : Sociology of Education

History

Paper III : History of India from 1857 to 1964
 Paper IV : History of Modern Europe Since 1789
 Paper V : History of Karnataka 1336-1956

Economics

Paper III : Indian Economy
 Paper IV : Economic Thought
 Paper V : Managerial Economics

Political Science

Paper III : Contemporary Governments & Politics
 Paper IV : Public Administration
 Paper V : International Relations

English (Optional)

Paper III : Shekespeare
 Paper IV : Twentieth Century
 Paper V : Indian Writing in English

Kannada (Optional)

Paaper III : ಹಳೆಗನ್ನಡ ಸಾಹಿತ್ಯ ಸ್ವರೂಪ ಮತ್ತು ಹಳೆಗನ್ನಡ ಪಠ್ಯಗಳು
 Paper IV : ಕನ್ನಡ ವ್ಯಾಕರಣ ಮತ್ತು ಭಾಷಾ ವಿಜ್ಞಾನ
 Paper V : ಭಾರತೀಯ ಕಾವ್ಯ ಮೀಮಾಂಸೆ ಪಾಶ್ಚಾತ್ಯಕಾವ್ಯ ಮೀಮಾಂಸೆ
 ಹಾಗೂ ಸಾಹಿತ್ಯ ಚಿಂತನೆ.

Journalism Paper III : Introduction to Public Relations & Advertising
 Paper IV : Editing & Newspaper Management
 Paper V : Writing for Media

B.Com.

Sl. No.	Subjects	Hours	Written Examination	Internal Assessment (Assignment)	Total
1	Marketing Management	3	80	20	100
2	Auditing	3	80	20	100
3	Business Law	3	80	20	100
4	Industrial Finance	3	80	20	100
5	Advanced Accountancy	3	80	20	100
6	Advanced Banking	3	80	20	100
7	Personnel Management and Industrial Relations	3	80	20	100
Total					700

B.B.M.

Sl. No.	Subjects	Hours	Written Examination	Internal Assessment (Assignment)	Total
1	Corporate Law	3	80	20	100
2	Banking Theory & Practice	3	80	20	100
3	Globalisation & Small Business Management	3	80	20	100
4	Organisational Behaviour	3	80	20	100
5	Human Resource Management & Industrial Relations.	3	80	20	100
6	Advanced Financial Management	3	80	20	100
Total					600

(B) P.G. Programmes:

M.A. Economics(Previous)

Sl. No.	Subjects	Hours	Marks		Total
			Theory	Internal Assessment (Assignment)	
1	Micro Economic Analysis	3	80	20	100
2	Quantitative Methods in Economic Analysis	3	80	20	100
3	Economics of Growth & Development	3	80	20	100
4	Indian Economic Policy	3	80	20	100
5	Agricultural Economics Or Environmental Economics	3	80	20	100
Total					500

M.A. Economics (Final)

1	Macro Economic Analysis	3	80	20	100
2	International Economics	3	80	20	100
3	Public Economics	3	80	20	100
4	Development of Economic Thought & Analysis	3	80	20	100
5	Rural Development (for the students who have taken Agricultural Economics in the Previous year) OR Urban Economics (for the students who have taken Environmental Economics in the Previous Year)	3	80	20	100
Total					500
Grand Total					1000

M.A. History (Previous)

Sl. No.	Subjects	Hours	Marks		Total
			Theory	Internal Assessment (Assignment)	
1	History of India (From Stone age to CE 700)	3	80	20	100
2	Medieval India (700 - 1700)	3	80	20	100
3	Society Economy and Polity under Vijayanagara	3	80	20	100
4	Indian National Movement	3	80	20	100
5	History of Europe (CE 1789-1990)	3	80	20	100
Total					500

M.A. History (Final)

1	Historical Method and Historiography	3	80	20	100
2	Colonialism and Nationalism In Modern Asia	3	80	20	100
3	History of Karnataka (CE 1565-1956)	3	80	20	100
4	India after Independence	3	80	20	100
5	Modern Dakshina Kannada (CE 1799-1956)	3	80	20	100
Total					500
Grand Total					1000

M.A. Political Science (Previous)

Sl. No.	Subjects	Hours	Marks		Total
			Theory	Internal Assessment (Assignment)	
1	Early Western Political Thought	3	80	20	100
2	Indian Political system	3	80	20	100
3	Social and Political Thought of Modern India	3	80	20	100
4	Theory and practice of International Relations	3	80	20	100
5	Early Indian Social and Political thought	3	80	20	100
Total					500

M.A. Political Science (Final)

1	Modern Political Analysis	3	80	20	100
2	Political Sociology	3	80	20	100
3	Modern Western Political thought	3	80	20	100
4	Contemporary Political Theory	3	80	20	100
5	Public Administration	3	80	20	100
Total					500
Grand Total					1000

M.A. Sociology (Previous)

Sl. No.	Subjects	Hours	Marks		Total
			Theory	Internal Assessment (Assignment)	
1	Classical Sociology	3	80	20	100
2	Research Methodology	3	80	20	100
3	Sociology of Development	3	80	20	100
4	Sociology of stratification and Mobility	3	80	20	100
5	Sociology of social Movements	3	80	20	100
Total					500

M.A. Sociology (Final)

1	Theoretical perspectives in Sociology	3	80	20	100
2	Indian Society	3	80	20	100
3	Sociology of Education	3	80	20	100
4	Sociology of Gender	3	80	20	100
5	Industrial sociology	3	80	20	100
Total					500
Grand Total					1000

M.A. English (Previous)

Sl. No.	Subjects	Hours	Marks		Total
			Theory	Internal Assessment (Assignment)	
1	Chaucer to the Restoration	3	80	20	100
2	The Restoration and the Eighteenth century	3	80	20	100
3	The Romantic Period	3	80	20	100
4	The Victorian Period	3	80	20	100
5	Indian writing in English	3	80	20	100
Total					500

M.A. English (Final)

1	Twentieth Century Poetry	3	80	20	100
2	Literature criticism - Theory and practice	3	80	20	100
3	American Literature	3	80	20	100
4	World Drama	3	80	20	100
5	European classics	3	80	20	100
Total					500
Grand Total					1000

ಎಂ.ಎ. ಕನ್ನಡ (ಪ್ರಥಮ ವರ್ಷ)

ಕ್ರ.ಸ.	ವಿಷಯ	ಘಂಟೆಗಳು	ಅಂಕಗಳು		ಒಟ್ಟು
			ಧಿಯರಿ	ಐ.ಎ. (ಅಸೈನ್‌ಮೆಂಟ್)	
1	ಪ್ರಾಚೀನಕನ್ನಡ ಸಾಹಿತ್ಯ	3	80	20	100
2	ಮಧ್ಯಕಾಲೀನ ಕನ್ನಡ ಸಾಹಿತ್ಯ	3	80	20	100
3	ಆಧುನಿಕಕನ್ನಡಕಾವ್ಯ: ಸಾಂಸ್ಕೃತಿಕ ಪಠ್ಯಗಳು	3	80	20	100
4	ಸಾಮಾನ್ಯ ಭಾಷಾ ವಿಜ್ಞಾನ ಮತ್ತು ದ್ರಾವಿಡ ಭಾಷಾ ವಿಜ್ಞಾನ	3	80	20	100
5	ತುಳು ಅಧ್ಯಯನ ಅಥವಾ ಚಾರಿತ್ರಿಕ ಅಧ್ಯಯನ	3	80	20	100
			ಒಟ್ಟು		500

ಎಂ.ಎ. ಕನ್ನಡ (ಅಂತಿಮ ವರ್ಷ)

1	ಆಧುನಿಕ ಕನ್ನಡ ಸಾಹಿತ್ಯ: ವಿಶೇಷ ಸಾಹಿತಿ - ಕುವೆಂಪು	3	80	20	100
2	ತೌಲನಿಕ ಕಾವ್ಯ ಮೀಮಾಂಸೆ ಮತ್ತು ಸಾಹಿತ್ಯ ವಿಮರ್ಶೆ	3	80	20	100
3	ಕನ್ನಡ ಛಂದಸ್ಸು ಮತ್ತು ತೌಲನಿಕ ಸಾಹಿತ್ಯ	3	80	20	100
4	ಆಧುನಿಕ ಕನ್ನಡ ಸಾಹಿತ್ಯ	3	80	20	100
5	ತುಳು ಜಾನಪದ ಅಧ್ಯಯನ ಅಥವಾ ಶಾಸನ ಶಾಸ್ತ್ರ ಮತ್ತು ಕನ್ನಡ ಶಾಸನ ಸಾಹಿತ್ಯ	3	80	20	100
			Total		500
			Grand Total		1000

M.Com. (Previous)

Sl. No.	Subjects	Hours	Marks		Total
			Theory	Internal Assessment (Assignment)	
1	Management Perspectives	3	80	20	100
2	Managerial Economics	3	80	20	100
3	Financial Management	3	80	20	100
4	Organisational Behaviour	3	80	20	100
5	Marketing Management	3	80	20	100
			Total		500

M.Com. (Final)

1	Business Environment & Govt. Policy	3	80	20	100
2	Strategic Management	3	80	20	100
3	Foreign Trade & Policy	3	80	20	100
4	Human Resource Development OR Strategic Human Resource Management	3	80	20	100
5	Current Issues in Banking OR Financial Services & Markets	3	80	20	100
			Total		500
			Grand Total		1000

7. Internal Assessment (Assignment)

Marks for Internal Assessment will be awarded on the basis of Assignments. Students will have to submit two assignments of 10 marks each in each paper of study which shall be evaluated by the concerned examiners. The topics for writing assignment will be given to the students at the time of their admissions and they shall submit the assignments within the prescribed period. The assignments received after the prescribed period will not be considered under any circumstances. The students shall submit their assignments in the same year of their registration/enrolment to I/II/III year of the course as the case may be, irrespective of they appear for the annual examinations or not. There is no provision for submission of assignments in the subsequent years and also there is no scope for improvement of assignment marks after obtaining minimum marks. The students shall write the assignments in their own handwriting.

8.Registration for examination: A candidate shall register for all the papers / subjects of a year when he/she appears for the examination for the first time.

9. Carry over provision:**(A) U.G. Programme:**

- A candidate who fails in the first/second year examination shall be allowed to go to the second/third year as the case may be and keep term.
- The result of the candidate who has passed the third year examination, but not passed all the examination of the earlier years shall be announced as NCL. (Not completed lower examination). Such candidate shall be eligible for the degree only after completion of all the earlier examinations.

(B) P.G. Programme: Candidate who fails in the first year can go to the final year and take the examinations at the end of the second year.

10. Classification of results of successful candidates:

(A) U.G. Programmes

i) The results of the successful candidates shall be declared as First Class, Second Class or Third Class, as the case may be. In Group I (Languages) it shall be at the end of second year of the course on the basis of aggregate marks obtained by the candidates in the first and second year examination. There shall be no declaration of class for Group I in the first year of the course. The results of successful candidates shall be declared as First Class, Second Class or Third Class, as the case may be, in Group II (Optionals) at the end of each year of the course.

ii) For declaring the overall class for the degree, at the end of the third year of the course, the aggregate of marks obtained by the candidates in the first year, second year and third year examinations in Group II (Optional) together shall be considered.

iii) For declaring the class, the marks obtained by the candidates in different subjects when passing them shall be considered.

Percentage of Marks for declaring classes:

Distinction : Not less than 70% marks of the aggregate marks.

First Class : Not less than 60% of the aggregate marks.

Second Class : Not less than 50% of the aggregate marks.

Third Class : Not less than 35% of the aggregate marks.

(B) P.G. Programmes

i) The results of successful candidates at the end of the final year shall be classified on the basis of aggregate marks obtained in the previous and final year examinations.

ii) The results of the candidates who have passed the final year but not passed previous year examinations shall be declared as NCL. (Not completed lower examinations). Such candidates shall be eligible for the degree only after completion of the previous year's examinations.

Percentage of marks for declaring classes:

Distinction : 70% and above.

First Class : 60% and above but less than 70%

High Second Class : 55% and above but less than 60%

Second Class : 50% and above but less than 55%

Pass Class : 40% and above but less than 50%

11. Rejection of Results:

A) U.G. Programmes:

i) A candidate may be permitted to reject the results of the whole examination of any year. Rejection of result paper-wise/subject-wise shall not be permitted. A candidate who has rejected the results shall appear for the subsequent examination.

ii) The rejection shall be exercised only once in each year and the rejection once exercised cannot be revoked.

iii) Application for rejection along with payment of the prescribed fee shall be submitted to the Director of Distance Education together with the original statement of marks within 30 days from the date of publication of the result.

iv) A candidate who rejects the results is eligible for class.

B) P.G. Programmes:

i) A candidate who fails in one or more papers of a year (previous /final) may be permitted to reject the result of the whole examination of that year. Rejection of result paper wise shall not be permitted. A candidate who has rejected the results shall appear for the subsequent examinations.

ii) Rejection shall be exercised only once in each examination and the rejection once exercised cannot be revoked.

iii) Application for rejection along with payment of the prescribed fee shall be submitted to the Director of Distance Education together with the original statement of marks within 30 days from the date of publication of the results.

iv) A candidate who rejects the results is eligible for class.

Note: The regulations/Rules/Ordinance governing the award of grace marks, revaluation, re-totaling, examination malpractice etc. applicable to the regular bachelors Degree programmes/Post Graduate programmes offered by Mangalore University shall also be applicable to the courses offered under Correspondence course programmes..

12. Improvement of Results:

For P.G. Programmes only:

- i. A candidate who has passed in all the papers of a year (previous/final) may be permitted to improve the results by reappearing for the whole examination of that year.
- ii. The reappearance shall be permitted only once in each year (previous/final).
- iii. The reappearance for the examination of any year is permitted during the subsequent examination of that year.
- iv. Application for improvement along with payment of prescribed fee shall be submitted to the Director of Distance Education together with the original statement of marks within 30 days from the date of publication of the results.
- v. If the candidate passes in all the subjects in the reappearance, higher of the two aggregate marks secured shall be awarded to the candidate for that year (previous/final). In case the candidate fails in the reappearance, candidate shall retain the first appearance result.
- vi. A candidate who has appeared for improvement is eligible for class.
- vii. Internal assessment marks shall be shown separately in the marks card. A candidate who has rejected the result or who having failed, takes the examination again or who has appeared for improvement shall retain the Internal assessment marks already obtained.

13. Study Centres & Co-ordinators:

Mangalore	:	i) University College, Hampankatta, Mangalore Ph.No.0824-2422633	– Co-ordinator
Kodagu	:	ii) F.M.K.M. Cariappa College, Madikeri Ph.No.08272-221201	- Co-ordinator
Udupi	:	iii) Government First Grade College, Thenkanidiyoor Ph.No.0820-2583604, 9448428604	– Co-ordinator

14. General Information:

- i) The interested candidates are requested to fill-in the prescribed application form after going through the prospectus.
- ii) The candidates are requested to indicate the course which they wish to study in the space provided for the purpose. Under any circumstances the application submitted to one course will not be transferred to another course for registration.
- iii) The candidates are requested to remit the prescribed fees to the Funds of Mangalore University in any one of the following Banks through the challans/DD or through DD of any Nationalised Banks

D.K. District

Mangalagangothri	:	1. State Bank of India 2. Vijaya Bank
Mangalore	:	1. State Bank of India, Main Branch. 2. State Bank of Mysore, Janatha Bazar Building. 3. Canara Bank, Balmatta. 4. Syndicate Bank, Hampankatta 5. Corporation Bank, Kodialbail
Bellare		- Vijaya Bank, Bellare.
Belthangady		- State Bank of India, Shree Kshethra Complex, Belthangady.
Sullia		- State Bank of Mysore, Sullia.

Udupi District

Udupi		- Syndicate Bank, Kunjibettu.
Brahmavara		- Syndicate Bank, Brahmavara.
Kundapura		- Syndicate Bank, Voderhobli.
Karkala		- Syndicate Bank, Karkala.

Kodagu District

Madikeri		- Canara Bank, Madikeri.
Somavarpeta		- Vijaya Bank, Somavarpeta

Note: The candidates are required to preserve with them triplicate of the challan. They may be called upon to submit the Xerox copy of the same if required. However, candidates residing outside D.K., Udupi & Kodagu districts may remit the fees through D.D. of any Nationalised bank drawn in favour of **The Finance Officer, Mangalore**

University payable at Mangalagangothri or Mangalore. All fees must be remitted in one installment using single bank challan/D.D.

The quadruplicate of the challan / Demand Draft should be submitted along with the duly filled in application form.

- iv) Before remitting the prescribed fees candidates shall make sure that they fulfill all the eligibility conditions for admission to the course applied for. Applications of ineligible candidates will be rejected. The fees once remitted will not be refunded under any circumstances.
- v) Candidates should affix one copy of their stamp size photograph to the application form. Three copies of the same photographs should be submitted in a separate cover. On the back of the each of these photographs the candidates shall mention their name, course and serial number of the application form
- vi) Candidates while submitting the application forms shall submit attested/original marks cards of the qualifying examinations in accordance with provision under 14(vii). The candidates applying for P.G.courses shall submit marks cards of all the years/semesters of Degree examinations. The candidates applying for U.G. courses shall also submit marks card of S.S.L.C. or equivalent examinations. The candidates who passed the qualifying examinations outside the state of Karnataka shall submit the Eligibility Certificates obtained from the Registrar, Mangalore University.
- vii) **Submission of duly filled in application forms**
 - a) **Submission in person:** The candidates may submit their duly filled in application forms in person. In such cases the candidates should bring with them their original marks cards and Degree Certificates of the qualifying examinations along with one set of xerox copies of the same for attestation in the following Regional Centres of the Directorate
 - i) University College, Hampankatta, Mangalore.
 - ii) F.M.K.M.Cariappa College, Madikeri.
 - iii) Government Fr. Gr. College, Thenkanidiyoor, Udupi
 - iv) The Director, Directorate of Correspondence Courses, Mangalore University, Shopping Complex, Mangalagangothri – 574 199.
 - b) **Submission by post:** The candidates may also submit their duly filled in application forms by Registered Post so as to reach the Director, Directorate of Correspondence courses, Shopping Complex, Mangalagangothri - 574 199 on or before the last date. In such cases, original marks cards and Degree Certificates of the qualifying examinations along with one set of Xerox copies of the same should be submitted. These originals will be returned immediately after attesting the xerox copies of the same in this Directorate.
- viii) Admission made to any course is provisional till it is finally approved by the University.

15. Fee Structure

I. Course Fee (Rs.)

Course	Tuition fee (Annual)	Registration fee (First year only)	Enrolment Fee (Annual)	Correspondence Course Development Fund (First Year only)	Library Fee (Annual)	Total Fee for the First year	Total Fee for the Second / Third year
All P.G. Courses	5500.00	900.00	150.00	100.00	250.00	6900.00	5900.00
U.G. Courses							
B.A.	1900.00	650.00	150.00	50.00	250.00	3000.00	2300.00
B.Com.	2200.00	650.00	150.00	50.00	250.00	3300.00	2600.00
B.B.M.	2500.00	650.00	150.00	50.00	250.00	3600.00	2900.00

II. Examination Fees : (To be remitted at the time of examinations)

- | | |
|----------------|--|
| 1 P.G. Courses | Rs.1410.00 for all subjects
Rs.300.00 per subject
+ Application fee Rs.100 + Marks card fee Rs.210/- |
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2 U.G. Courses	Rs.1110.00 for all subjects Rs.200.00 per subject + Application fee Rs.100 + Marks card fee Rs.210/-
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III. Other fees / Penalty

1. Postal fees for students residing outside India - Rs.1,000/- per year.
2. Fees for Transfer Certificate - Rs.300.00.
3. Penalty for enrolment after a gap of year/years - Rs.500.00 per year
4. Penalty for late enrolment in the same year – Rs.75.00 per day.
5. Penalty for late submission of assignments – Rs.200.00 per day.
6. Eligibility fees – Rs.2100 (UG). Penalty after last date of admission Rs.500/-
7. Eligibility fees – Rs.4100 (PG). Penalty after last date of admission Rs.1000/-

- Note:**
- i) During the first year the candidates shall pay the above course fee at the time of submission of filled-in application form. During the subsequent years they shall pay the above course fee before the end of July. Those candidates who are not enrolled for II/III year courses are not eligible to write previous as well as present examination in respective years.
 - ii) The candidates submitting applications directly to II/III year of UG courses as per provision under 2(a)(ii) shall pay the course fee as applicable to I year of the respective courses.
 - iii) For Eligibility Certificate, Degree Certificate, Marks Card, Consolidated marks card, Duplicate Marks Card, Examination Application form and Revaluation etc., fees prescribed by the University for other Regular Courses shall apply.
 - iv) In addition to the above examination fees, marks card and application fee as applicable shall also be paid.
 - v) The Rules and conditions of the University will apply for penalties under item No.3, 4 & 5 of Category III other fees/penalty.

- 16. Post Matric Scholarship to the students belonging to SC/ST Category:**
Government of India offers Post Matric Scholarship to the eligible students belonging to SC/ST Category through the Taluk Social Welfare Officer concerned. The interested students may contact the Taluk Social Welfare Officer and submit their applications immediately after admission or within the last date prescribed, whichever is earlier.

17. Conditions governing the programme

- 1 Candidate admitted to a degree course in the University shall not be permitted to study simultaneously any other programme leading to a degree in this or any other University.
- 2 If a candidate gets admitted to more than one post graduate or degree course, the Director of Center for Distance Education will cancel his/her admission to both the courses.
- 3 Candidate shall abide by the Rules & Regulations in force and those to be issued by the Mangalore University from time to time.
- 4 False declaration of Age, Qualification etc. by the candidate will disqualify his/her admission to the course.
- 5 This prospectus provides all necessary information to the candidates. Hence candidates are advised to keep the prospectus till the completion of the programme. Unnecessary correspondence about the details already available in this prospectus shall be avoided.
- 6 Provisional Pass Certificate will be issued by the Registrar (Evaluation), Mangalore University on request and on payment of prescribed fee, after the declaration of results by the University.
- 7 After the admission is approved by the University, Identity card will be issued. If the Original Identity card is lost, duplicate card may be obtained from the office on payment of Rs.150/- through Bank challan/D.D.
8. The students shall be eligible to enroll for II/III year in the month of July every year immediately after the payment of annual course fees. Those who are not written/completed the I/II year examination are also eligible to enrol for II/III year in respective U.G. and P.G. courses.

9. Any change of address should be intimated to the Director of Center for Distance Education Courses/Regional Centers. However, it may be noted that any change of address may be permitted only once in an academic year.
10. The study materials, circulars, letters, examination notifications and such other correspondence will be sent by ordinary post only. Hence there may be chances of loss of these things in postal transit. Therefore the students shall keep constant touch with this Centre for Distance Education/Regional Centers, particularly with regard to the dispatch of letters pertaining to payment of course fee, topics for assignments, payment of examination fee etc. within the deadline.
11. The students may collect the study materials from the respective Regional Centers/Study Centers where the students get their admissions.
